

HIGHLANDS RESERVE HOMEOWNERS ASSOCIATION, INC.

Architectural Review Board Application

Architectural Review Committee

Please complete this form prior to the commencement of any work on your home

Mail this form to: HRHOA, c/o Leland Management
Attn: Aida Martinez
6972 Lake Gloria Blvd. ~ Orlando, FL., 32809
FAX: 407-781-1196 or E-MAIL: amartinez@lelandmanagement.com

Property Owner _____ Date _____

Property Address _____

Mailing Address (if different than property address) _____

_____ Your e-mail address _____

- Please attach a property survey for exterior construction approvals
- Attach plans, photos or samples as needed to describe modification in detail
- Remember, you may also need a building permit from the County
- All approvals are subject to your changes conforming to Association Covenants

Describe the addition, change or installation to be reviewed by the Architectural Review Board:

() Swimming Pool () Landscaping () Fence (type & height) _____

() Exterior Color () Patio Enclosure () Other

Please describe _____

Allow 45 days from time of log in at Leland until the BOD meeting with review.

DO NOT WRITE BELOW THIS LINE – FOR ARC & ARB USE ONLY

Date Rec'd _____ Date to ARC _____ Date to Homeowner _____

The ARC decision on the plans submitted is as follows; supporting documents may be attached to this form:

() Recommended – must confirm to Association Covenants & Restrictions

() Plans incomplete, information requested _____

() Recommended with the following conditions _____

() Rejected _____

() Please resubmit plans to the ARC within 14 days of receipt of this notice. Please be advised that work cannot be performed until the ARC has rendered a written unconditional approval. Thank you for your cooperation.

Recommended -----Date-----; Recommended -----Date-----

Approved By _____ Date _____